

## The documents required for application procedure

(Bangladesh, Mongol, Myanmar, Vietnam, Nepal, and Sri Lanka, etc)

1. **Application for Admission form** (designated Form by ISI) × 1 copy
2. **Personal History Application form** (designated Form by ISI) × 1 copy
  - All sections must be completed by applicant's hand written.
  - 2. Home address should be the applicant's current address.
  - Please write 8. the educational back ground from the elementary school.
  - 12. State the objectives and the plan after graduation from ISI clearly.
  - 13. Write the name of the school and major which you plan to go after graduation from ISI.
3. **Written Proof of Sponsor** (designated Form by ISI) × 1 copy
  - All sections must be completed by applicant's sponsor's hand written.
  - Please be sure to have the sponsor's signature and stamp.
4. **Photos:** (Size: 4cmx3cm) × 6 copies
  - Must be taken within 3 months. Name must be written on the back.
5. **Original "Certificate of Graduation"** from the applicant's final school (high school/university) × 1 copy
6. **Certificate of studying Japanese or Certificate of Japanese language proficiency test**
7. **Proof of Employment or School Certificate**
8. **Copy of the applicant's passport** (Page with photo) × 1 copy
  - If the applicant has a history of visiting Japan, please submit a photocopy of the pages in there that show the date of embarkation and disembarkation.
9. **Copy of Family registration or Birth certificate** to show the relationship of applicant and sponsor x 1 copy
10. **Certified Bank Statement** (in English or Japanese) x 1 copy
  - Statement must indicate of at least **¥ 3,000,000** and be accompanied by the Written Proof of the Sponsor.
11. **The sponsor's Proof of employment** x 1 copy
12. **The sponsor's certificate of earnings and tax payment** (for last 3 years) x 1 copy
  - Statement must indicate of at least **¥2,000,000** /year and be accompanied by the Written Proof of the Sponsor.
13. **Copy of Bank book** to show the background of saving money amount on the certificate of bank statement